



WEST LANCASHIRE BOROUGH COUNCIL

PERSON SPECIFICATION

Job Title: Principal Facilities Surveyor		Grade: PO2	
Directorate: Housing and Inclusion Services		Section: Corporate Property Services and Environmental Works	
Service: Property Services			
Requirements <i>(on the basis of the job description)</i>		Essential (E) or Desirable (D)	To be identified by: application form (AF), interview (I), test (T), presentation (P)
Qualifications			
Educated to degree level (or equivalent) in Building Surveying, or equivalent relevant experience may suffice		E	AF and Certificates
Membership of CIOB, RICS or ABEng		D	AF and Certificates
Experience			
A working knowledge of building construction and relevant maintenance systems		E	AF and I
Experience in the management of contracts and contractors		E	AF and I
Experience in the preparation of building maintenance contracts		D	AF and I
Experience in the use and development of management information systems using IT applications where necessary		D	AF and I
Knowledge/Skills/Abilities			
Ability to manage staff and work as a member of a team		E	AF and I
Good oral and written communication skills		E	AF and I
Ability to compile, manage and control budgets		E	AF and I
Other (including special requirements)			
1. Commitment to Equality		E	AF and I
2. Commitment to Health & Safety		E	AF and I
3. Satisfactory Baseline Personnel Security Standard Check		E	Document Checks (includes Basic DBS)
4. The ability to fulfil all spoken aspects of the role with confidence through the medium of English language. This includes the ability to converse with ease with customers and colleagues and provide advice in accurate spoken English		E	AF and I
5. A full driving licence and use of a vehicle (or equivalent mobility)		E	AF and I
Prepared by: John Powell		Date: June 2019	
Approved by: Frank Lee		Date: June 2019	